



A Joint Powers Authority Established in 1980

**February 5th, 2025
Board of Directors Meeting**

PRESIDENT
Nichole Williamson

VICE-PRESIDENT
Henie Ring

SECRETARY
Van Maddox

Location: Rural County Representatives of California (RCRC)
Conference Room
1215 K Street, Suite 1650,
Sacramento, CA 95814

Date: Wednesday, February 5, 2025

Time: 9:00 AM – 4:00 PM

Zoom Meeting ID: <https://us06web.zoom.us/j/82259727448>

ORDER OF BUSINESS

As to each agenda item, the Board may take action, give direction and/or receive informational reports.

1. Call to Order: 9:00 a.m. on Wednesday, February 5th, 2025. Vice President Henie Ring presided over the meeting.

2. Roll Call:

Alpine County	Absent
Colusa County	Kaline Moore & Ignacio Prado
Del Norte County	Neal Lopez
Lassen County	Absent
Modoc County	Absent
Mono County	Jay Sloane
Plumas County	Travis Goings

San Benito County Henie Ring, Vice President
Sierra County Judi Behlke
Sutter County Absent
Tehama County Coral Ferrin
Trinity County Trent Tuthill

Others present:

Trindel David Nelson, Consultant
Rachael Hartman, Director of Risk Control
Michael Farrell, Director of Property & Liability
Anita Cooper, Director of Workers Compensation
Jack Contos, Financial Analyst
Mary Evans, Administrative Technician

3. Public Comment:

No public comment.

4. Consent Calendar:

Approval of October 2, 2024 Board of Directors Regular Meeting Minutes and January 8, 2025 Special Board Meeting Minutes.

Motion by Jay Sloane, Mono County to approve Board of Directors Regular Meeting Minutes and January 8, 2025 Special Board Meeting Minutes
Seconded by Kaline Moore, Colusa County.

Motion carried with 8 Ayes, 0 Noes, 0 Abstain, 4 Absence.
AYES: Colusa, Del Norte, Mono, Plumas, San Benito, Sierra, Tehama, and Trinity Counties.
NOES: None
Abstain: None
Absent: Alpine, Lassen, Modoc, and Sutter Counties.

Approval of Check Register & Invoices.

Motion by Kaline Moore, Colusa County to approve Check Register & Invoices.
Seconded by Trent Tuthill, Trinity County.

Motion carried with 8 Ayes, 0 Noes, 0 Abstain, 4 Absence.
AYES: Colusa, Del Norte, Mono, Plumas, San Benito, Sierra, Tehama, and Trinity Counties.
NOES: None
Abstain: None
Absent: Alpine, Lassen, Modoc, and Sutter Counties.

9:07am Skip Agenda Item #5

6. 2024-2025 & 2025-2026 Actuarial Reports

Stefan Zepernick from Bickmore presented the actuarial studies for Workers' Compensation, General Liability, Medical – Malpractice, and Property programs as of 06/30/2024 and projection for 06/30/2025 including separation of banking and pooling layers.

Motion by Coral Ferrin, Tehama County to accept the actuarial studies for Workers Compensation, General Liability, Medical-Malpractice, and Property programs as presented.

Seconded by Travis Goings, Plumas County.

Motion carried with 8 Ayes, 0 Noes, 0 Abstain, 4 Absence.

AYES: Colusa, Del Norte, Mono, Plumas, San Benito, Sierra, Tehama, and Trinity Counties.

NOES: None

Abstain: None

Absent: Alpine, Lassen, Modoc, and Sutter Counties.

5. Annual Third-Party Financial Audit 2024 and Annual Comprehensive Financial Report (ACFR):

James Marta presented the 2024 Financial Audit results and the Annual Comprehensive Financial Report. Trindel received ACFR and GFOA Certificates of Achievement for 2024.

Motion by Jay Sloane, Mono County to approve the financial audit and ACFR for fiscal year 2024.

Seconded by Henie Ring, San Benito County.

Motion carried with 8 Ayes, 0 Noes, 0 Abstain, 4 Absence.

AYES: Colusa, Del Norte, Mono, Plumas, San Benito, Sierra, Tehama, and Trinity Counties.

NOES: None

Abstain: None

Absent: Alpine, Lassen, Modoc, and Sutter Counties.

7. 2025-2026 Premiums: Review and discussion of proposed premium calculations for 2025-2026.

Jack Contos presented the 2025-2026 proposed premiums. Jack Contos and David Nelson answered questions presented from Mono County.

8. Treasurer's Report

Jack Contos and Carlos Oblites from Chandler reported on investment activities and holdings as of 12/31/2024.

9. Review of Budget and Financial Statements as of 12/31/2024

Jack Contos presented a review of Budgets, Statement of Net Position, Statement of Revenues and Expenses and changes in Net Position through second quarter of fiscal year 2024-2025.

10. Review of Article VI Section 2. of Bylaws

Rachael Hartman presented the current Bylaws and addressed Article VI Section 2. requiring the Secretary of the Board of Directors hold an Auditor title. Current Secretary Van Maddox is due to retire in June 2025, and staff asked for direction moving forward.

Motion by Travis Goings, Plumas County to approve amending Article VI Section 2. of the current bylaws which reads "The Secretary shall be a County Auditor of a member, and shall be designated as such by the Board" to "The Secretary shall be an individual with a financial position within a member, and shall be designated as such by the Board."

Seconded by Jay Sloane, Mono County.

Motion carried with 8 Ayes, 0 Noes, 0 Abstain, 4 Absence.

AYES: Colusa, Del Norte, Mono, Plumas, San Benito, Sierra, Tehama, and Trinity Counties.

NOES: None

Abstain: None

Absent: Alpine, Lassen, Modoc, and Sutter Counties.

11. CAJPA Accreditation:

Jack Contos presented the CAJPA accreditation.

Motion by Jay Sloane, Mono County to accept the CAJPA accreditation.

Seconded by Trent Tuthill, Trinity County.

Motion carried with 8 Ayes, 0 Noes, 0 Abstain, 4 Absence.

AYES: Colusa, Del Norte, Mono, Plumas, San Benito, Sierra, Tehama, and Trinity Counties.

NOES: None

Abstain: None

Absent: Alpine, Lassen, Modoc, and Sutter Counties.

12. Committee Reports.

Anita Cooper, and David Nelson gave an update on the Claims Review Committee and the Ad Hoc Committee.

13. Department Reports.

Rachael Hartman, Anita Cooper, Michael Farrell, and Jack Contos gave department reports for Risk Control, Workers Compensation, Property & Liability and Administration.

14. County Reports.

Colusa, Del Norte, Mono, Plumas, San Benito, Sierra, Tehama, and Trinity Counties gave a report of ongoing challenges, and accomplishments in their counties.

15. Future Meetings.

Rachael Hartman presented several future dates and locations to the members.

Motion by Kaline Moore, Colusa County to have the spring board meeting on May 22nd, 23rd, 2025 in Trinity County and the fall board meeting on October 1st, and 2nd, 2025 in San Diego. This meeting will be in conjunction with PRISM's Executive Committee Meeting and Board of Directors Meeting.

Seconded by Travis Goings, Plumas County.

Motion carried with 8 Ayes, 0 Noes, 0 Abstain, 4 Absence.

AYES: Colusa, Del Norte, Mono, Plumas, San Benito, Sierra, Tehama, and Trinity Counties.

NOES: None

Abstain: None

Absent: Alpine, Lassen, Modoc, and Sutter Counties.

16. Adjournment

Meeting adjourned at 12.45pm.

Disability Access: The meeting room is wheelchair accessible and disabled parking is available at the meeting location. If you are a person with a disability and you need disability-related modification or accommodations to participate in this meeting, please contact the Executive Director at (phone) 530-623-2322, (fax) 530-623-5019 or (email) rhartman@trindel.org. Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.